

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	Program Yeterlilikleri																			
2	Basic Field Qualifications (Business and Management Sciences)			1	2	3	4	5	6	7	8	9	10	11	12	13	14	EDUCATION IN TURKEY (NQF-HETR) 5. Level (Associate's) Qualifications		
3	KNOWLEDGE		1-He has basic knowledge in his field.	X	X		X	X			X		X	X			X	Possess theoretical and practical knowledge supported by textbooks with updated information, practice equipments and other resource on basic level based on qualifications gained at secondary education level.	Theoretical, Conceptual	KNOWLEDGE
4			SKILLS	1-The decision has the ability to use the knowledge gained in the field of business administration and management in its practices and behaviors.	X			X	X			X		X				X		
5				2-It has the ability to analyze, interpret and evaluate the knowledge of the field.	X						X	X						X	X	Interpret and evaluate data, define problems, do analysis, produce solutions based on proof with using basic level knowledge and practices gained within the field
6	COMPETENCES	Competence to Work Independently and Take Responsibility	1-It fulfills the duties and responsibilities assigned to it.	X			X	X			X							X	X	Conduct studies at basic level within the field independently.
7			2-Takes responsibility as a team member for problems encountered or unpredicted in practice.						X	X		X							X	Take responsibility as a team member in order to solve unexpected complex problems faced in the implementations within the field.
8											X		X							X
9	COMPETENCES	Learning Competence	1-Edindiği bilgi ve becerileri eleştirel olarak değerlendir.	X			X					X						X	Evaluate the acquired knowledge and skills at basic level within the field with a critical approach, determine and respond to learning needs.	
10			2-Indicates that the learning requirement is continuous.	X				X	X	X		X		X						Direct the education received to a higher education level in the same field or to an occupation in the same level
11			3-Participation in programs for learning needs becomes clear.					X		X	X	X								Gain awareness of lifelong learning

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12	COMPETENCES	Communication and Social Competence	1-It conveys the ideas and suggestions of the level of knowledge and skills related to the field in written and verbally.			X		X	X	X	X	X	X		X			Transfer the ideas based on the basic knowledge and skills acquired within the field through written and oral communication.	Communication and Social Competence	COMPETENCES
13			2-Attend help to colleagues.	X	X	X		X		X		X	X				X	Share the ideas and solution proposals to problems about issues within the field with professionals and non-professionals.		
14			3- The European Language Portfolio has knowledge of foreign languages at Level A2 (at least to follow the information in the field and communicate with colleagues).	X					X			X						Monitor the developments in the field and communicate with peers by using a foreign language at least at a level of European Language Portfolio A2 General Level		
15			4-At least the European Computer Use License Basic Level required by the field uses computer software and information and communication technologies.	X			X	X			X				X			Use informatics and communication technologies with at least a minimum level of European Computer Driving License Basic Level software knowledge.		
16																				
17	COMPETENCES	Field Specific Competence	1-The organization / institution behaves in accordance with business and social ethical values.			X				X						X	X	Possess social, scientific, cultural and ethic values on the stages of gathering, implementation and release of the results of data related to the field.	Field Specific Competence	COMPETENCES
18			2-The universality of social rights, social justice, quality and cultural values and environmental protection, occupational health and safety issues have sufficient consensus.	X	X					X						X	X	Possess sufficient consciousness about the issues of universality of social rights, social justice, quality, cultural values and also, environmental protection, worker's health and security.		
19			3-It is open to change and innovation.	X	X			X			X	X			X		X			